

| Hours Attempted | Cumulative GPA | Completion Ratio |
|-----------------|----------------|------------------|
| 0-45+ | 2.00 | 67% |

Certificate Degree

| Hours Attempted | Cumulative GPA | Completion Ratio |
|-----------------|----------------|------------------|
| 0-16+ | 2.00 | 67% |

**Attempted hours are considered all credit hours in which you were enrolled. All credit hours attempted at Eastern WV, including repeated courses with a grade of "F", "W", "I" or "NC" and all transfer hours to be used toward a degree at Eastern WV Community and Technical College that were pursued at a previous institution will be counted in the determination of hours attempted.

INSTRUCTIONS:

- x STUDENTS TYPICALLY RECEIVE ONE SEMESTER of warning before being place on financial aid suspension. During this warning semester you must bring your cumulative GPA and completion percentage up 36 403.0lus etxIF YOU DID NOT MEET THE PROGRESS REQUIREMENTS because you had unusual cir you may file an appeal with our office. You will need to demonstrate the unusual circumstances bey
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your control. These circumstances should be one-time occurrences that are not likely to be repeated.

- x READ THE INSTRUCTIONS CAREFULLY. All forms and documentation must be submitted by the respective deadline. Incomplete appeals will not be reviewed. Appeals received after the deadline will be considered for the next semester.

- x PROCESSING TIME WILL VARY. Appeals are reviewed within 15 business days of receipt. You will be notified in writing once a decision has been made; however, you may track the processing of your appeal

Financial Aid Office
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Last Name, First Name, M.I.

Student ID Number

Telephone Number (Including Area Code)

Email Address

Please use this form, along with required supporting documentation, to appeal the suspension of your financial aid eligibility resulting from your failure to meet Eastern WV's minimum standards for Satisfactory Academic Progress (SAP). Only valid appeals with documented extenuating circumstances will be reviewed by the Financial Aid Office. Be sure to add your name and student id number to all forms of documentation submitted.

Complete this packet to appeal your Financial Aid Suspension. Incomplete appeals will not be reviewed.

DESCRIPTION OF EXTENUATING CIRCUMSTANCES AND REQUIRED DOCUMENTATION

I wish to appeal the suspension of my financial aid for the reason(s) indicated below:

MEDICAL: If a personal medical problem contributed to your failure to maintain SAP, attach documentation that includes treatment dates from a medical professional from whom you have received treatment.

DEATH/ILLNESS: If the death or illness of an immediate family member contributed to your lack of SAP, please attach appropriate copies of medical records, death certificate, obituary, etc.

DISASTERS: If events such as fire, flood, earthquake, earth tremors, etc. have occurred you must provide insurance claims or other documentation verifying the date of the disaster.

SIGNIFICANT TRAUMA THAT IMPAIRED YOUR EMOTIONAL AND/OR PHYSICAL HEALTH: Provide a detailed explanation regarding the specific circumstances of your condition. Include dates and what you

Last Name, First Name, M.I.

Student ID Number

Eastern WV Community and Technical College
Financial Aid Office

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ATTENTION ADVISORS- A student's appeal will only be considered with the submission of a completed academic plan developed by the student and his or her advisor. t