

Call to Order

The virtual meeting was called to order at 12:02pm. Present were G. Greenwalt, Dr. Terrell, Jr Helmick, S. Arbaugh, S. Van Meter, A. Blackwood, M. Chambers, S. Michael, and Ann Degnan. Guests included C. Hakala and D, Backus. Absent were K. Sherman, S. Shomo, H. Whetzel, and K. Davis.

Presentation/Discussion/Professional Development

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*Action Items:

- Approval of the Minutes: Meeting of May 20, 2020 – *On a Van Meter/Blackwood motion, and with two corrections, the minutes were approved with all in favor.*
- BOG AAS Program Review – *The Program Review was summarized by C. Hakala. On a Chambers/Blackwood motion, the BOG AAS Program Review was approved with all in favor.*
- BET Post Audit Review – *The Post Audit Review was summarized by C. Hakala. On an Arbaugh/Van Meter motion, the BET Post Audit Review was approved with all in favor.*
- Addition to Governance Manual - Teaching and Learning with Technology Committee – *The Addition to the Governance Manual was reviewed by Dr. Terrell. On a Blackwood/Arbaugh motion, the Addition to the Governance Manual – Teaching and Learning with Technology Committee was approved with all in favor.*
- Return to Operations Plan – Informational – *Dr. Terrell reported that he is waiting on guidance from WVHEPC and DHHR regarding testing and tracing. Tentative reopening date is July 6. The college has masks and sanitizers, and is investigating the acquisition of touchless appliances for the bathrooms. The plan is very situational.*
- AR 5.2 Part-Time Hiring Procedures – Informational
- \$15,000 expenditure schedule increase for 4826 – *J. Galatic summarized the \$15,000 expenditure schedule increase for 4826. On a Helmick/Blackwood motion, the \$15,000 expenditure schedule increase for 4826 was approved with all in favor.*

Institutional Research

- Fall Enrollment

Dr. Terrell reviewed the enrollment data with the Board of Governors. COVID-19 is negatively impacting enrollment at colleges and universities around the country. Eastern is evaluating the use of mini-grants to boost enrollment using CARES Act funding. Will have \$288,000 in CARES Act funding to help close budget gaps. Taking fall classes one day at a time. Wind Tech, Auto Tech, and Nursing classes will meet in smaller groups, with the use of PPE and social distancing. S. Van Meter offered to send an email blast to Hardy County juniors and seniors regarding early entrance classes. Eastern's protocols will need to match high school protocols.

Committee Reports

Board Chair-Greg Greenwalt – *Dr. Terrell's contract extension was approved.*

Committees

Presidential Search – Presidential visit schedules and possible Special Meeting on July 23. – *Chancellor's Office will be notified of July 23 meeting in order to obtain her feedback from the interviews.*

Finance & Facilities-John Galatic – *J. Galatic reviewed the PowerPoint presentation with the Board of Governors. A budget modification may be necessary in August in order to reduce spending caused by decreased tuition revenue. J. Galatic will prepare budget scenarios to review with the Finance Committee. Working on housing arrangements for Interim Dean of Community Engagement and Partnerships, Dr. Thomas Fuhr, who starts on July 6.*

College Representatives Reports

Staff-Ann Degnan – *Spring Workforce courses have ended, looking for a new CDL truck, and fall enrollment has started. Summer students received a Blackboard survey, faculty orientation scheduled for August 3, early entrance courses may be hybrid, and catalog has been revised with*

Dr. Chuck Terrell, President

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III

Community Engagement and Partnerships

IV

Advancement and Innovation

- Special Forces, Medical Officer, Large Animal Module, WVU Veterinary & Ext. Collaboration – WF Credit
- Continued Ed. Expansion Meetings: Hardy BOE, June 16
- Foster Ed. Expansion Meetings: Mineral & Tucker
- Eagle’s Nest, Website Feature (PDF)
- Website Advancements: IREED, Agriculture, and the Foundation
- Cyber & Info. Tech. Consortium, AIM Grant Information by Nancy Ligus, July 1st
- Grant Admin:
 - LFPP, Advance Payment #2
 - Timesheets & Match Funding Tracking – TM, AW, MW
 - Co-op Steering Committee, meeting Wednesday PM
 - J. Brill – Cold Storage Units Prototype this week
- AgriBrief CASE Curriculum Training
 - July 21-22, up to 30 ag educators
 - WVDE Grant & Hopeful Farm Credit Embroidery Polo Sponsorship (\$34 ea.)
- Ag Adjunct Coordination
 - Onboarding, Videos, Syllabi and books
- Dir. of Ag, Selection Committee pre-meeting Wednesday at 11:00 am – *Interviews are being scheduled.*
- Hardy Co. Community Foundation – Gift Cards to Essential Workers this week
 - Determining Aug. date for “making the ask” training collaboration
- Creative Economy Thursday

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Resources

Technology, Human Resources & Safety & Security

Grants

\$139,000 received from Benedum Foundation for Maker Fellow initiative.

Technology

- HEPC Spring Data Files Due June 30, 2020: Student, Course, Teaching Workload, Registration, and Schedule File (Only collection of Spring 2019-

